



### Step 1 - Login

Click the link provided in your login email. It will take you to the donate page.

# Step 2 - Choose Your Pledge Type

The options available to you may vary based on the preferences provided by your workplace. Enter your email address.

| lease select your pleage type. |  |
|--------------------------------|--|
| = <b>∟</b><br>\$               |  |
| Payroll Deduction              |  |

No

select your pledge type

| <b></b>             |  |
|---------------------|--|
| Monthly Credit Card |  |

Credit Card

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#### Step 3a - Payroll Deduction

- Enter the amount of your donation per pay period or enter your total donation
- Select the proper number of pay periods if it is not prepopulated for you

| Deduction Start Date:                  | Jan. 01, 2024 |   |
|--|---------------|---|
|  |               |   |
| Deduction Per Pay:                     | 0             |   |
|  |               |   |
| Pay Periods Per Year:                  | 26            | ` |
|  |               |   |
| Total Annual Pledge:                   | \$0.00        |   |
|  |               |   |
| I consent to be recognized for my gift | L.            |   |

#### Step 3b - Credit Card — One Time

- Enter the total amount of your donation
- You will enter your credit card information at the end of the process before confirming your gift

| Renew my gift each | year until I tell you to stop: |  |
|--------------------|--------------------------------|--|

# Step 3c - Credit Card — Monthly

- Enter the total amount of your donation, this will be divided into 12 equal payments
- Your payment will start in January
- You will enter your credit card information at the end of the process before confirming your gift

| Total pledge<br>amount: | \$0.00            |
|-------------------------|-------------------|
| Payment start date:     | Jan. 01, 2023     |
| Payment<br>frequency:   | Monthly (your gif |

Monthly (your gift will be divided into 12 equal payments)





#### Step 4 - Designations

If you wish to designate part of your gift to a specific impact area, program, registered Canadian charity or another United Way, please select this option before clicking next.

- Click Write In button
- Add the details or your designation
- To find the Charitable Registration Number, visit the Canada Revenue Agency website

#### ADDITIONAL DESIGNATIONS

To have a portion of your gift forwarded to a registered Canadian charity (minimum \$25), click the "Write In" button below and provide the details. A fee of \$12 will be charged once per year for each designation made to charities that are not funded by your local United Way. There is no fee to designate to a funded agency or United Way in another area.

WriteIn

## Step 5 - Confirm Your Information

- Ensure the accuracy of the information requested
- This information is used for receipting of gifts, providing you with updates on the impact of your gift and public recognition of specific gift levels

#### Step 6 - Confirm Your Gift

• Confirm the details of your donation and click "Confirm"

# PLEASE REVIEW YOUR PLEDGE AND CONFIRM IT BELOW:

| Transaction Type:         Employee Payrol           Pay periods per year:         26           Number of Deductions:         26           Deduction per pay:         520.00           Total Current Pledge:         520.00           Renew my gift each year until i tell you to stop:         No           Confirmation page may take a few moments to display, please click confirm only once.         agvoid deductions begin in January 2019.           Confirm         Your piedge will be recorded Thank you!         Previous   | Employee Payroll<br>26<br>26<br>\$20.00<br>\$520.00<br>No |
|--|---|
| Pay periods per year:     26       Number of Deductions:     26       Deduction per pay:     520.00       Total Current Pledge:     5520.00       Ronew my git each year until I tell you to stop:     No       confirmation page may take a few moments to display, please click confirm only once.     ayroll deductions begin in January 2019.       Confirm     Your pledge will be recorded Thank you!       Previous     Op back and change steriog information  | 26<br>26<br>\$20.00<br>\$520.00<br>No                     |
| Number of Deductions:         26           Deduction per pay:         \$20.00           Total Current Pledge:         \$520.00           Renew my gift each year until i tell you to stop:         No           Vorifimation page may take a few moments to display, please click confirm only once.         ayroll deductions begin in January 2019.           Confirm         Your pledge will be recorded Thank you!         Previous   | 26<br>\$20.00<br>\$520.00<br>No                           |
| Deduction per pay:         \$20.00           Total Current Pledge:         \$520.00           Renew my gift each year until 1 tell you to stop:         No           ionfirmation page may take a few moments to display please click confirm only once.         take to display please click confirm only once.           tayrolf deductions begin in January 2019.         Your pledge will be recorded Thank you!           Previous         Op back and change election information  | \$20.00<br>\$520.00<br>No                                 |
| Total Current Pledge:     \$520.00       Renew my gift each year until i tell you to stop:     No       Ionfirmation page may take a few moments to display, please click confirm only once.     tayroll deductions begin in January 2019.       Confirm     Your pledge will be recorded Thank you!       Previous     Op back and change election information  | \$520.00<br>No  |
| Renew my girt each year until 1 tell you to stoc: No onfirmation page may take a few moments to display, please click confirm only once. ayroll deductions begin in January 2019. Confirm Your pledge will be recorded Thank you! Previous Oo back and change pledge information   | No  |
| Confirmation page may take a few moments to display, please click confirm only once.<br>ayroll deductions begin in January 2019.<br>Confirm<br>Your piedge will be recorded Thank you!<br>Previous<br>On back and change elected information   |   |
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If you have trouble logging onto the ePledge site or did not receive your login email, please contact United Way Brandon & District at areta@brandonuw.ca